

OFFICIAL MINUTES, BOARD OF EDUCATIONAL SERVICE UNIT NO. 13

Tuesday – December 17, 2019

ESU 13 Center – 4215 Avenue I, Scottsbluff, NE

The regular meeting of the Board of Educational Service Unit No. 13 (ESU 13) was called to order by President Mark Sinner on Tuesday, December 17, 2019 at 7:00 PM at the ESU 13 Center, 4215 Avenue I, Scottsbluff, NE. Public notice was given in the Star-Herald on Friday, December 13, 2019. Agenda items and reports were uploaded to the ESU 13 website for Board members on Thursday/Friday, December 12/13, 2019.

President Mark Sinner referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present: Diane Coon, Steve Diemoz, Don Egging, Tim Horn, Patricia Jones, Bill Knapper, Kim Marx, Tom Millette, Ray Richards, Mark Sinner, Dr. Andrew Dick, Administrator, Jodi Walker, Business Manager, and Desira Martin, Treasurer. Guests: Nicole Johnson and Donna Jenne

Absent: Heather Crofutt, Scott Marsh

Moved by Richards, seconded by Marx, that absent Board members Crofutt and Marsh be excused. Aye: Coon, Diemoz, Egging, Horn, Jones, Knapper, Millette, Sinner. Nay: none. Absent: Crofutt, Marsh. Motion passed.

Moved by Knapper, seconded by Egging that the agenda be approved as listed. Aye: Diemoz, Horn, Jones, Marx, Millette, Richards, Sinner, Coon. Nay: none. Absent: Crofutt, Marsh. Motion passed.

Moved by Egging, seconded by Coon, that consent action items be approved as listed (minutes of November regular meeting, Treasurer's Report, Fund Balance Report, Budget Summary Report, claims, and staff travel). Aye: Diemoz, Horn, Jones, Knapper, Marx, Millette, Richards, Sinner. Nay: none. Absent: Crofutt, Marsh. Motion passed.

The following General Fund claims were approved for payment:

Check #	Entity Name	Amount
13849	BLACK HILLS ENERGY	615.81
13850	BLACK HILLS ENERGY	568.07
13851	CHASE CARD SERVICES	634.68
13852	PAYROLL ACCOUNT	811,329.12
13853	ALLO COMMUNICATIONS	694.40
13854	ALLO COMMUNICATIONS	3,500.00
13855	ALLO COMMUNICATIONS	512.33
13856	BLACK HILLS ENERGY	770.10
13857	CHARTER COMMUNICATIONS	1,978.59
13858	CITY OF BRIDGEPORT	274.21
13859	CITY OF GERING	359.99
13860	CITY OF SIDNEY	626.11

13861	CITY OF TERRYTOWN	48.22
13862	NEBRASKA PUBLIC POWER DISTRICT	2,806.21
13863	NEBRASKA PUBLIC POWER DISTRICT	571.99
13864	VIAERO WIRELESS	131.88
13865	21ST CENTURY EQUIPMENT	643.00
13866	308 EMBROIDERY	25.00
13867	4IMPRINT	1,245.11
13868	ABIGAIL ABBOTT	13.46
13869	AHLERS BAKING, INC	11.01
13870	SHANNON ALWIN	36.00
13871	APPLE INC	399.00
13872	AUTO PLAZA JOE HESSLER, INC	750.00
13873	AUTOZONE, INC	471.59
13874	BAKER & ASSOCIATES	42,750.00
13875	BAYARD PUBLIC SCHOOLS	4,946.00
13876	BAYARD PUBLIC SCHOOLS	1,840.00
13877	JADIE BEAM	50.00
13878	BENZEL PEST CONTROL	95.00
13879	BENZEL PEST CONTROL	135.00
13880	BEST HEATING AND COOLING LLC	715.50
13881	BORDER STATES	13.78
13882	CYNTHIA BROWN	30.16
13883	CAPITAL BUSINESS SYSTEMS, INC	1,609.61
13884	CARDMEMBER SERVICE	3,287.82
13885	KATHERINE CARRIZALES	336.77
13886	CASH-WA DISTRIBUTING	5,543.00
13887	CDW GOVERNMENT, INC	53.10
13888	CENTER FOR COMMUNITY FUTURES	395.00
13889	CENTURYLINK	1,458.21
13890	CHADRON PUBLIC SCHOOLS	1,125.00
13891	CHARTER COMMUNICATIONS	747.51
13892	CHARTER COMMUNICATIONS	481.28
13893	CHARTER COMMUNICATIONS	747.51
13894	CHRISTINE RIPPE'S DAYCARE	36.00
13895	CHUCK ELLEY PRESENTATIONS	1,837.50
13896	CIOX HEALTH, LLC	19.23
13897	CITY OF GERING LANDFILL	20.06
13898	CITY OF SCOTTSBLUFF	6.00
13899	CLEMENS CARPET	1,793.84
13900	COBBLESTONE HOTEL WAYNE	253.72
13901	COMFORT INN - KEARNEY	134.95
13902	CAPWN	400.00
13903	COMPLETE CARE FAMILY PRACTICE	317.00
13904	CULLIGAN	6.75
13905	CULLIGAN OF SCOTTSBLUFF	74.25
13906	D & H ELECTRONIC SUPPLY	21.08
13907	D. MARTIN-ESU #13	65.95
13908	DAS STATE ACCOUNTING	408.72
13909	DAYLIGHT DONUT BAKERY	23.97

13910	DELL MARKETING	1,436.58
13911	DENNIS SUPPLY CO	44.16
13912	ANDREW DICK	93.90
13913	STEVE DIEMOZ	527.96
13914	DOUGLAS, KELLY, OSTDIEK & OSSIAN	297.50
13915	ARNULFO DUQUE	100.00
13916	EAKES OFFICE SOLUTIONS	3,804.12
13917	ED SERVICE UNIT NO 10	329.20
13918	ED SERVICE UNIT NO 13	30,933.88
13919	ED SERVICE UNIT NO 16	96.75
13920	EDUCATIONAL SERVICE UNIT NO. 13	8,191.92
13921	EL ACHIEVE	605.00
13922	EMBASSY SUITES HOTELS La Vista	201.60
13923	EMBASSY SUITES-LINCOLN	287.88
13924	ESU COORDINATE COUNCIL	1,400.00
13925	FAIRFIELD INN & SUITES SCOTTSBLUFF	665.00
13926	FBG SERVICE CORPORATION	999.00
13927	FILM IDEAS, INC	2,000.00
13928	FINNEYS INC	37.96
13929	SAMANTHA FISHER	905.96
13930	FRANK PARTS COMPANY	41.43
13931	FREMONT MOTOR COMPANY	657.04
13932	FRENCHMAN VALLEY COOP	1,003.95
13933	TERESA FROMAN	810.55
13934	MEGGIN FUNK	92.39
13935	PERLA GARZA	230.03
13936	GERING PUBLIC SCHOOLS	5,504.20
13937	GERING PUBLIC SCHOOLS	2,100.00
13938	JOANN GOLDEN	300.00
13939	GOVCONNECTION, INC	528.22
13940	GREAT LEAPS	884.15
13941	CYNTHIA GUERUE	100.00
13942	HALF PINT ACADEMY	216.00
13943	HAMPTON INN & SUITES	188.00
13944	HAMPTON INN SOUTH - HERITAGE PARK	96.00
13945	HAMPTON INN-OMAHA MIDTOWN	318.00
13946	HERE WEE GROW CHILD DEVELOP. CENTER	300.00
13947	FERMIN HERNANDEZ	50.00
13948	HI PERFORMANCE CAR WASH	59.60
13949	WENDY HIGDON	841.01
13950	JAYMIE HILLIARD	549.38
13951	HOLIDAY INN EXPRESS ALLIANCE	89.00
13952	HOLIDAY INN EXPRESS-KEARNEY	192.00
13953	HOLIDAY INN EXPRESS-LEXINGTON	96.00
13954	HOLIDAY INN EXPRESS-N PLATTE	192.00
13955	HOLIDAY INN EXPRESS-SCOTTSBLUFF	188.00
13956	HOLIDAY INN OF KEARNEY	96.00
13957	HOME DEPOT CREDIT SERVICES	78.84
13958	HOMETOWN LEASING	646.95

13959	IDEAL LINEN SUPPLY	1,873.14
13960	IDEAL LINEN SUPPLY	649.62
13961	IMAGINE LEARNING, INC	150.00
13962	PATTY JEFFERS	200.00
13963	DONNA JENNE	100.00
13964	KEVIN'S CUSTOM ELECTRIC	225.00
13965	KIDS KORNER	193.74
13966	LIL ANGELS PLAYHOUSE, LLC	300.00
13967	LINGO COMMUNICATIONS	369.65
13968	LITTLE GARDEN CHILDCARE	202.40
13969	LR4, LLC	600.00
13970	ANGELA LUPPEN	117.74
13971	MAILFINANCE	397.81
13972	THE MAIN IDEA, LLC	1,947.98
13973	MASID CHEVROLET CO.	17,995.00
13974	DEBRA MASON	270.00
13975	MEAT SHOPPE	1,978.87
13976	MENARDS	944.41
13977	ASHLEY MEYER	276.08
13978	NICOLE MICHAEL	58.35
13979	MINATARE PUBLIC SCHOOLS	2,200.00
13980	MITCHELL PUBLIC SCHOOLS	3,300.00
13981	CINDY MOLINA	425.00
13982	JEANNE MORGAN	2,912.50
13983	MORRILL PUBLIC SCHL	6,000.00
13984	MOUNTAIN VISION PIZZA dba DOMINO'S	61.96
13985	MUNCHKINLAND DAYCARE CENTER	1,504.00
13986	NCECBVI	2,153.02
13987	NCS PEARSON, INC.	1,834.10
13988	NE COUNCIL FOR EXCEPTIONAL CHILDREN	125.00
13989	NE SAFETY & FIRE EQUIPMENT	353.00
13990	NEBRASKA HEAD START ASSOCIATION	405.00
13991	NEBRASKA SAFETY AND FIRE EQUIPMENT	195.00
13992	NEBRASKA SAFETY CENTER	100.00
13993	NEBRASKA U C FUND	220.00
13994	NEBRASKALINK	8,463.14
13995	NEOFUNDS BY NEOPOST	500.00
13996	NEW VICTORIAN INN & SUITES OMAHA	649.90
13997	NOAH'S ARK PRESCHOOL	140.00
13998	NPPD	49.30
13999	NWEA	1,200.00
14000	SARAH OCHOA	500.00
14001	JEANNE OGDEN	108.69
14002	OMAHA MARRIOTT DOWNTOWN CAPITOL DISTRICT	491.00
14003	ONE SOURCE	238.00
14004	O'REILLY AUTOMOTIVE	176.79
14005	PAM'S DAYCARE	36.00
14006	PANHANDLE AUTOMOTIVE GROUP, LLC	174.09
14007	PANHANDLE COOP	4,105.77

14008	PANHANDLE COOP ASSOC.	2,738.97
14009	PANHANDLE PARTNERSHIP	160.00
14010	PERRY, GUTHERY, HAASE & GESSFORD	2,660.70
14011	PITNEY BOWES GLOBAL FINANCIAL	197.79
14012	PLATTE VALLEY CREAMERY	1,927.62
14013	QUICK CARE MEDICAL SERVICES, INC.	125.00
14014	RANDY'S AUTO CARE, LLC	63.66
14015	KAREN REASON	25.31
14016	REGANIS AUTO CENTER	71.33
14017	SHANNA ROSENTRATER	796.34
14018	ROSETTA STONE	825.00
14019	SHANA RUTHERFORD	952.53
14020	GEORGE SCHLOTHAUER	17.40
14021	SCOTTSBLUFF PUBLIC SCHOOLS	16,790.00
14022	SCOTTSBLUFF PUBLIC SCHOOLS	845.05
14023	SIDNEY PUBLIC SCHOOLS	6,000.00
14024	SIDNEY SUN-TELEGRAPH	29.00
14025	ASHLEY SISK	115.00
14026	SLAFTER OIL	72.85
14027	PAUL SMITH	50.00
14028	SNELL SERVICES	1,340.17
14029	MICHELLE WEIMER	4,943.84
14030	SOFTWARE UNLIMITED, INC.	310.00
14031	SONNY'S SUPER FOODS	73.73
14032	SONNY'S SUPER FOODS/BRIDGEPORT	81.20
14033	STAPLES CREDIT PLAN	129.99
14034	STAR-HERALD	131.32
14035	STEER'S LANDSCAPING	600.00
14036	TEAM CHEVROLET	134.10
14037	DAWN TERRELL	816.64
14038	DANA TEWAHADE	646.83
14039	THOMPSON GLASS, INC	342.60
14040	TRAIL CITY SUPPLY	5.49
14041	TWIN CITIES EARLY CHILDHOOD CENTER	300.00
14042	UNL	1,710.00
14043	UNL	2,000.00
14044	JANICE VAN NEWKIRK	1,375.00
14045	VERIZON WIRELESS	2,522.02
14046	VERIZON WIRELESS	362.38
14047	VOLUNTEERS OF AMERICA	56.00
14048	VOLUNTEERS OF AMERICA	210.00
14049	AIDA WALSH	425.00
14050	WESTERN COOPERATIVE COMPANY	59.46
14051	WESTERN NE MOVING & STORAGE	500.00
14052	WNCC	761.50
14053	WESTERN NEBRASKA HOUSING	495.00
14054	WESTERN PLAINS BUSINESS SOLUTIONS	237.00
14055	WESTWAY CHRISTIAN CHURCH	1,200.00
14056	WNCC, TREASURER	2,083.20

14057	WNHRMA	30.00
14058	WESLEY WOOD	475.00
14059	CENTURYLINK COMMUNICATIONS	2,691.98
14060	CHARTER COMMUNICATIONS	48.98
14061	CHASE CARD SERVICES	904.81
14062	GREAT PLAINS COMMUNICATIONS	2,816.00
14063	VISA	12,500.69
14064	BLACK HILLS ENERGY	418.37
14065	CITY OF SCOTTSBLUFF	755.10
14066	NEBRASKA PUBLIC POWER DISTRICT	92.15
14067	WESTERN STATES BANK	400,000.00
	TOTAL	1,516,722.41

Calendar

- **December 23 – January 3, 2020** – ESU closed for Christmas break
- **January 21, 2020** – Regular Board Meeting
- **January 22, 2020** – Advisory Council Meeting – 10:00 a.m. hosted by Scottsbluff Public Schools – Lane Carr and Shirley Vargas from NDE
- **January 26-27, 2020** - President’s retreat, Nebraska City; February 16-17, 2020 – Sidney and Kearney
- **January 29 & February 5, 2020** – Budget & Finance Workshop – Norfolk and Kearney

No Public Forum

Reports:

Nicole Johnson, ESU 13 Director of Early Childhood, gave a presentation that included a department overview of Head Start/Early Head Start, Early Development Network, Sixpence Sprouting Success, Rooted in Relationships and Panhandle Early Learning Connections. Partnerships and Coordination including membership in State Committees and Workgroups in addition to local partnerships and coordination were outlined. She informed the Board that ESU 13 is blazing a trail in coaching of child care programs by cross training coaches in multiple initiatives. Looking to the future, the ESU 13 Early Childhood Department will continue to support school districts, preschools, and childcare in filling the gaps of quality experiences available to children and families.

Knapper, Diemoz and Marx attended the 2019 NASB State Education Conference in Omaha November 20-22. Breakout sessions attended included topics of State Legislature, Cyber Security, Board Policies, and Reality of Drugs in Schools.

Board members Coon, Diemoz, Jones, Marx, Richards and Sinner attended the AESA Annual conference December 4-7 and reported on the breakout sessions they attended. Current processes and future improvements in school safety were discussed.

Administrator’s Report: Dr. Dick provided an update on his meeting with Melody Hobson and NDE staff regarding Rule 11. Moving to the use of Sparq for Board meetings was discussed. It is the consensus of the Board to continue the process we currently use.

ESU is in the process of purchasing portable radios to enhance the safety of our facilities.

Old Business:

Moved by Knapper, seconded by Jones that the Board approve Board Policy Article 3 (Services and Operations) with the deletion of Section 5, K, #6. Aye: Egging, Horn, Marx, Millette, Richards, Sinner, Coon, Diemoz. Nay: none. Absent: Crofutt, Marsh. Motion passed.

Social Media Board Policy is presented as first reading. No action necessary.

New Business:

Moved by Jones, seconded by Millette, that the Board approve the Head start Program Governance Written Plans and Self-Assessment process for EHS/HS. Aye: Horn, Knapper, Marx, Richards, Sinner, Coon, Diemoz, Egging. Nay: none. Absent: Crofutt, Marsh. Motion passed.

Moved by Richards, seconded by Coon, that the Board move into executive session for the purpose of the Administrator's evaluation with members of the Board and Dr. Andrew Dick present. Aye: Jones, Knapper, Marx, Millette, Sinner, Diemoz, Egging, Horn. Nay: none. Absent: Crofutt, Marsh. Motion passed. Board moved into executive session at 8:35 p.m.

Moved by Sinner, seconded by Egging, that the regular meeting reconvene. Aye: Knapper, Marx, Millette, Richards, Coon, Diemoz, Horn, Jones. Nay: none. Absent: Crofutt, Marsh. Motion passed. The regular meeting reconvened at 8:55 p.m.

Moved by Sinner, seconded by Horn, that the Board approve the Administrator's evaluation. Aye: Marx, Millette, Richards, Coon, Diemoz, Egging, Jones, Knapper. Nay: none. Absent: Crofutt, Marsh. Evaluation is signed by Board President, Mark Sinner and Dr. Andrew Dick, Administrator.

Moved by Richards, seconded by Knapper, that the Board approve the above listed minutes as read. Aye: Marx, Millette, Sinner, Coon, Diemoz, Egging, Horn, Jones. Nay: none. Absent: Crofutt, Marsh. Motion passed.

President Sinner declared regular meeting adjourned. Next regular meeting will be held Tuesday, January 21, 2020, beginning at 7:00 PM at the ESU 13 Center, 4215 Avenue I, Scottsbluff, NE.

President

Secretary